

## E. Rivers Elementary

Date: 2/26/24

Time: 4:30pm

Location: Media Center or <https://tinyurl.com/3xae26ab>

I. Call to order: 4:33pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	John Waller	Present
Parent/Guardian	Cason Given	Present
Parent/Guardian	Gregg Smolar	Absent
Parent/Guardian	Khaki Janusz	Present
Instructional Staff	Matthew Bryant	Present
Instructional Staff	Keekee Holloway	Present
Instructional Staff	Devon Rusert	Present
Community Member	Dr. Hersch Chopra	Present
Community Member	Marc Hardy	Present
Swing Seat	Megan Martinez	Present

Quorum Established: Yes

### III. Action Items

- Approval of Agenda: Given motion to approve; Janusz second; 9-0 approval
- Approval of Previous Minutes: Janusz motion to approve; Martinez second; 9-0 approval

### IV. Discussion Items

- Budget Development Presentation - [link](#)
- Another meeting 2-3 weeks from now to vote to *approve* budget
- Tonight's goal:** provide overview of what is being proposed & collect feedback as needed/relevant
- Tomorrow Dr. Waller will meet with Assoc. Supt. = person who works closely with NA Cluster; goal of mtg = update her on budget & positions
- Strategic plan guides instructional & budgetary priorities
- Budget is funded based on enrollment projection of 666; this year's projection was quite accurate (projection = 658 // current enrollment = 659)
- K enrollment projection next year = 116; this year, 116 was projected but only 98 enrolled → decision not to plan for 116 students next year

h. Grades 1-5, enrollment projections remain mostly stable from SY23-24 to SY24-25

i. Key proposals as follows:

## KEY PROPOSALS

- Minor changes in programming and positions
- Minimize non-staffing budget to prioritize hiring of staff
- Use EIP funding for homeroom teachers to lower average class sizes (5 teachers)
- Shift one allotments from first to second
- Reduce one allotment from fourth grade
- Eliminate Master Teacher Leader (0.5) to re-purpose as 1.0 Instructional Coach
- Re-institute full-time SST Intervention Specialist

## KEY PROPOSALS

- Consolidate support to and coordination of special populations by merging 0.5 gifted with 0.5 ESOL
- Provide increased support for DLI/ESOL with continued push-in from paraprofessionals and/or ESOL teachers
- Include 23 stipends for teacher leaders and club sponsors (an increase over last year)
- Utilize reserve for instructional support and instructional resources

Key Proposal					
Grade Level	FY25 Projection	Current Enrollment	HRs 23-24	HRs 24-25	Avg. Class Size 23-24
K	116	98	5	5	23 (DLI – 24; Non-DLI – 23)
1	104	111	6	5	21 (DLI – 24; Non-DLI – 19)
2	111	107	5	6	19 (DLI – 22; Non-DLI – 17)
3	109	114	6*	6	18 (DLI – 21; Non-DLI – 17)
4	110	120	7*	6	18 (DLI – 20; Non-DLI – 18)
5	116	109	6*	6	19 (DLI – 16; Non-DLI – 22)
<b>Total</b>	<b>666</b>	<b>659</b>	<b>35</b> <small>*CARES-Funded</small>	<b>34</b>	<b>19.5</b>

j. Class size more or less equal 23-24 to 24-25

k. Kinder class sizes are based on enrollment *projection* (116/5) BUT Dr. Waller expects a lower Kinder actual enrollment → Kinder class sizes would therefore be lower than the 23/24 indicated in the chart

l. Ultimately, one reduction in HRs overall BUT added a new 3rd grade HR in fall of 2023 → total HRs will be stable YOY taken from Aug 23 to Aug 24

## CARES Act Impacts

Current CARES-Funded Positions	Shift to FY25 General Fund
Fifth Grade Teacher	Fifth Grade Teacher
Fourth Grade Teacher	
Third Grade Teacher (Added Oct. '23)	Third Grade Teacher
0.4 Assistant Principal	0.4 Assistant Principal
(2) Hourly Cafeteria Monitors	(2) Hourly Cafeteria Monitors
(2) Hourly Instructional Paraprofessionals (Added Oct. '23)	(2) Hourly Instructional Paraprofessionals
Hourly Residency Officer (Added Oct. '23)	Hourly Residency Officer

m.

## Position Changes

Removals	Additions
1.0 CARES-Funded Homeroom	1.0 – RTI Intervention Specialist
0.5 Master Teacher Leader	1.0 – Instructional Coach
	1.0 – Science of Reading Coach (District-funded)

n.

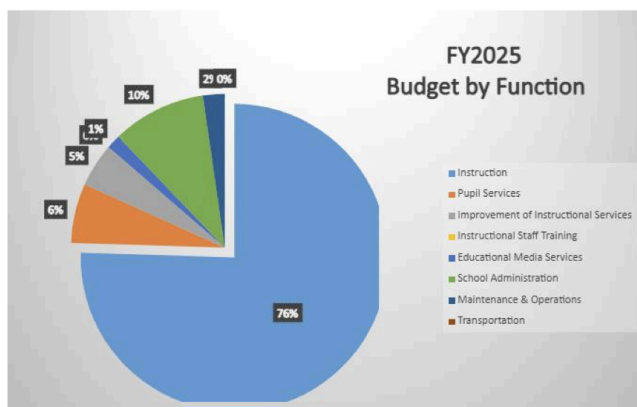
Science of Reading Coach funding is being allocated to ERES (and all primary schools) by APS → focus on 5 pillars of reading → explicit phonics instruction → building fluency & vocab → all prerequisites to comprehension

**FY25 BUDGET BY FUNCTION**  
**\*BASED ON CURRENT ALLOCATION OF SCHOOL BUDGET**

School	Rivers Elementary School			
Location	1066			
Level	ES			
Principal	John Waller			
Projected Enrollment	666			
Account	Account Description	FTE	Budget	Per Pupil
1000	Instruction	58.00	\$ 6,249,931	\$ 9,384
2100	Pupil Services	4.00	\$ 517,430	\$ 777
2210	Improvement of Instructional Services	3.00	\$ 381,592	\$ 573
2213	Instructional Staff Training	-	\$ -	\$ -
2220	Educational Media Services	1.00	\$ 123,029	\$ 185
2400	School Administration	6.00	\$ 817,866	\$ 1,228
2600	Maintenance & Operations	3.00	\$ 189,411	\$ 284
2700	Transportation	-	\$ -	\$ -
<b>Total</b>		<b>75.00</b>	<b>\$ 8,279,259</b>	<b>\$ 12,431</b>

O.

**FY25 BUDGET BY FUNCTION (REQUIRED)**  
**\*BASED ON CURRENT ALLOCATION OF SCHOOL BUDGET**



p. Non-staffing budget = budget not allocated towards *positions*; stipends are allocated to those who serve above/beyond classroom duties (eg clubs, grade leads, leadership team, etc)

## NON-STAFFING BUDGET

Description	Total
Reserve	\$ 114,366
Teacher Stipends	
Secretary Overtime	
Contracted Services for Instruction	
Contracted Services for Professional Development	
Student Transportation-Charter Buses, Breeze Cards	
Postage	
Web-based Subscriptions and Licenses	
Computer Software	
Instructional Employee Travel	
Administrative Employee Travel	
Signature Programming Travel	
Mileage	
Student Transportation-APS Buses	
District Funded Field Trips	
Teaching/Other Supplies, Student Incentives	\$ 20,868
Instructional Equipment/Furniture	
Computer Equipment	
Media Supplies	
Book Other Than Textbooks for Instruction	
Book Other Than Textbooks for PD	
Textbooks	
Digital/Electronic Textbooks	
Dues & Fees (Instructional Staff)	
Dues & Fees (Administrative Staff)	
Dues & Fees (Signature Programs)	
Student Admissions	
Other Stipends (Please specify)	\$ 18,000
<b>Stipends</b>	
Academic Stipends	\$ 18,000

## NON-STAFFING BUDGET

Substitutes	
Teacher Subs	\$ 41,040
Principal/AP/Clerical Subs	\$ -
Media Specialist Subs	\$ -
Counselor Subs	\$ -
Paraprofessional Subs	\$ 9,450
Substitute FICA	\$ 732
Hourly Staff	
Hourly Art Teacher	\$ -
Hourly Band Teacher	\$ -
Hourly Bookkeeper	\$ 20,426
Hourly Bus Monitor	\$ -
Hourly Cafeteria Monitor	\$ 24,523
Hourly Paraprofessional	\$ 36,409
Hourly Paraprofessional Tutor	\$ -
Hourly Parent Liaison	\$ 12,053
Hourly Performing Arts Teacher	\$ -
Hourly PE Teacher	\$ -
Hourly PE Paraprofessional	\$ -
Hourly Reading Teacher	\$ -
Hourly Registrar	\$ -
Hourly Residency Officer	\$ 22,671
FICA for Hourlies	\$ 1,354
<b>TOTAL</b>	<b>\$ 339,893</b>

- q. See slides ([link](#)) for additional detail on how budget allocations & strategic priorities relate
- r. plan for FY25 reserve:

## PLAN FOR FY 25 RESERVE

Current Holdback = \$114,366

- Priority 1 – funds for any “payback” required at leveling due to under-enrollment from projection
- Priority 2 – funds for instructional support staff (i.e., to deliver student interventions in math and/or reading, instructional para or teacher)
- Priority 3 – funds for instructional materials and teaching supplies

s. Next mtg = 3/13 → will vote on budget

### V. Announcements

a. GO Team Elections: elections coming up: 2 teacher positions avail; 2 parent positions also rolling off

VI. **Public Comment:** no sign ups → no public comment

VII. **Adjournment:** motion by Janusz; second by Rusert; unanimous

**ADJOURNED AT 5:32pm**

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**Minutes Taken By:** Cason Given

**Position:** GO Team Member, Secretary

**Date Approved:** [Insert Date When Approved]